



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना एवं विनिर्माण संस्थान, कांचीपुरम
Indian Institute of Information Technology,
Design and Manufacturing, Kancheepuram

Dean (SR,IC&CE) Office

Purchase Indent (Project) – Consumables

To be filled by SRICCE - Purchase		Date:			
P.I Name:	<input type="text"/>	Project No./Name:	<input type="text"/>		
Date:	<input type="text"/>	Funding Agency:	<input type="text"/>		
Tele:	<input type="text"/>	Department:	<input type="text"/>		
Type of Indent: Proprietary / Proprietary Usage / Limited Tender / Advt Tender/ LPC / GeM (Strike out whichever is not applicable). In case of Proprietary attach certificate A, Proprietary usage certificate B, Single Tender certificate C)					
Type of item : Imported / Indigenous / Both (Strike out whichever is not applicable)		Preferred Delivery Date: <input type="text"/>			
S.No	Part No.	Description of Items	Qty	Unit Rate Rs.	Total in Rs.
				18% GST	
				Total	
Purpose					

(For more items or for items with very detailed description use a separate sheet and sign the enclosure. Unit rate and amount should be given in INR. In case of estimate is in foreign currency, please convert to equivalent Indian Rupees. For exchange rate, please visit www.xe.com)

Vendor (s) address(es)
 For more vendors attach separate sheet

Vendor's Name	Address	Phone No.	Email ID

Certificate

Certified that specifications are complete and correct to meet the requirement fully.

Funds Availability : Yes / No

Signature of P.I

Dealing Assistant SRICCE Cell

Recommendation of Dean (SR)

Recommended / Not Recommended

Signature of AR (F&A)

Dean (SR)

Recommendation of Registrar

Recommended / Not Recommended

Registrar

Proposal Approved and expenditure sanctioned

Director