Contract	Staff
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INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING, KANCHEEPURAM

Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600 127

	LEAVE APP	LICATION FORM	
Name		:	
Designation		:	
•	•	:	
Reason for leave		:	
During my absence responsibilities.			will take care of my
			Signature of the Applicant
	(FOR US		Granted / Not Granted
nce of leave at Credit	: day(s)		Sanctioning Authority
×		<×-	××>
MARN	akottaiyur, Off Va	ndalur-Kelambal	
	LEAVE APP		
			I
Name			l
Designation		:	Ι
	•	: : :	I
Designation No. of Days of leave	•	: : :	I
Designation No. of Days of leave date (for ½ day spec	cify FN / AN)	: : :	
Designation No. of Days of leave date (for ½ day spec Reason for leave During my absence	cify FN / AN)	: : :	
Designation No. of Days of leave date (for ½ day spec Reason for leave During my absence responsibilities. e of Application:	cify FN / AN)	:	will take care of my
Designation No. of Days of leave date (for ½ day spec Reason for leave During my absence responsibilities. e of Application:	cify FN / AN) (FOR US (FOR US (s) (s)	:	will take care of my Signature of the Applicant
	Designation No. of Days of leave date (for ½ day spec Reason for leave During my absence responsibilities. e of Application: we at Credit we taken now ance of leave at Credit	Designation No. of Days of leave required with date (for ½ day specify FN / AN) Reason for leave During my absence responsibilities. e of Application: (FOR US we at Credit : day(s) we taken now : day(s) ance of leave at Credit : day(s)	Designation : No. of Days of leave required with : date (for ½ day specify FN / AN) Reason for leave : During my absence